

3. CITT Code of Professional Ethics

As professionals in logistics management, CITT-Certified Logistics Professionals (**CCLPs**) are obliged to comply with the Code of Ethics prescribed and adopted by CITT to uphold the integrity of the profession and CITT as a whole. Professional standing requires that members uphold and abide by the By-laws, the Code of Ethics and such Board Policies of the CITT as may be in effect from time to time.

Each certified CITT member shall agree to the following standards of conduct:

Personal Conduct: In personal practice, to do such things as are necessary to uphold such principles as are conducive to sound logistics policies and practices, designed to serve the public interest and the betterment of society generally, and to have the public interest as the paramount goal.

Transparency: To place the interests of the member's company, employer, client or supplier before their own interest, and to have the duty of revealing the facts in any situation where their private interests conflict with those of the company, employer, client or supplier.

Integrity: In their professional practice, not to engage in any activities deemed to be dishonest, fraudulent, misrepresentative or otherwise illegal, but to conduct themselves in duties assigned and/or in relations with other members in the public interest with integrity, discharging the same with that sense of trust and responsibility as befits the status of the profession.

Brand Integrity: To conform to the appropriate use as determined by CITT's Board of Directors in regards to the use of the CITT Brand, insignia and such designations or award(s) of excellence as CITT may confer on the member.

Respect: To use their position to advance the interests and well-being of society and to denounce all forms of business practice(s) which may compromise the value or bring discredit to the organization and/or society.

I Clearly Print Full Name , agree to uphold the above **CITT Code of Professional Ethics**.

Signed: _____, Date _____

4. Reason for Designation & CITT Membership Lapse

In what year did you let your designation & CITT membership lapse? _____

Why did you let your designation & CITT membership lapse?

5. Reason for CCLP Designation & CITT Membership Renewal

Why have you decided to reinstate your **CCLP** designation and certified CITT membership?

4. Next Steps to Reinstatement and Benefits of Becoming a CCLP

Once your application is approved, you will receive an invoice for your annual professional fee (member dues).

Payment of this fee is the final step to reinstating as a CCLP and fully certified member of CITT.

The current annual fee is \$425 + applicable taxes.

Once your professional fee has been received and processed, you will be notified that you are officially a **CCLP** designation holder and certified member of CITT in good standing, and will once again be able to:

- Display the credential **CCLP** after your name and refer to yourself as a CITT-Certified Logistics Professional as part of your credentials on your business cards and professional correspondence, your resume, your LinkedIn or other profiles, your email signature and other similar places.
- Have your name and achievements/active volunteer contributions listed on the official, publicly-accessible & widely-promoted **List of Current CCLPs** and create a professional profile in CITT's **SCL Talent Pool**
- Receive a new **CCLP** designation certificate (if you were originally certified before November 2013) as well as a the seal indicating your designation is current for the calendar year.
- Apply for openings on the CITT Board of Directors and the executive of CITT Local Area Councils.
- Access the value-adding support and services of CITT membership such as regular, **FREE webinars** (and the full library of **archived webinars**), view and post **job postings** on the exclusive CITT career centre, browse the searchable, online members-only **CITT directory** and more.

5. Members-Only CITT Directory

Accessible only to **CCLPs** and **CCLP** candidates, CITT hosts a **searchable directory** with business contact information for members of the CITT community. **CCLPs** make their information available in this directory as part of being a supportive, collaborative community of supply chain logistics professionals. You can use this directory to personally reach out to your fellow **CCLPs** on a one-on-one basis to discuss industry issues, to ask for advice on an aspect of supply chain logistics outside your area of expertise, or from time to time, to respectfully inquire if there would be interest in forging a business relationship.

Under Canada's Anti-SPAM Legislation, we need your express permission to list you in this directory. Note: For privacy reasons, only **business** contact information is listed in the directory. Please check one of the boxes below to indicate whether or not you wish to be included:

- YES! Please include me in CITT's searchable directory, which is accessible only to **CCLPs** and **CCLP** candidates
- No, please do **not** include me in the directory at this time

6. Communication Preferences

Where do you prefer to receive emails from CITT? My personal email My work email

Where do prefer to receive postal mail from CITT? My home address My business address

As a certified member of CITT in good standing, you'll receive emails from CITT from time to time with news and updates, industry information, information about a variety of professional development opportunities as well as value-adding offers. If you would prefer not to receive certain types of emails, you can manage your communications preferences in your **online member account** or by contacting the CITT national office.

7. Contact Information

Name: _____ First Name _____ Last Name

Home Address: _____

City: _____ Province: _____

Postal Code: _____ Telephone: _____

Personal Email: _____

Company: _____

Job Title: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Ext.: _____ Fax: _____

Work Email: _____

8. Demographic Information

This information helps us produce professional development events (like free webinars and conference learning sessions) that are relevant to you. And helps ensure we're promoting the **CCLP** designation and the professional expertise of CITT-Certified Logistics Professionals to the audiences that matter most to you.

How do you prefer to be addressed? Mr. Mrs. Ms. Miss Dr. Hon.

What is your date of birth? Day/Month/Year: _____

What year did you start working in supply chain/logistics/transportation? _____

What best describes the type of company you work for:

- Supply chain SUPPORTS our core business (ie. We are a shipper company)
- Supply chain IS our core business (ie. we are a carrier company/ we provide logistics/supply chain services)
- My company offers a product or service that supports carriers or supply chain/logistics service providers
- I am not currently employed
- Other. Please explain: _____

9. Reinstatement Fee Payment Information

Cheque for **\$200 + applicable tax** enclosed (payable to CITT)

Please charge my credit card: VISA Mastercard

Province/Territory	Tax
AB, BC, SK, MB, QC, YT, NT, NU	5% GST
ON, NB, NL	13% HST
PE	14% HST
NS	15% HST

GST/HST# 108075367

Card number: _____ Expiry date: _____

Signature of cardholder: _____ Amount: _____

10. Maintenance of your CCLP Designation and Certified CITT Membership

In order to maintain your **CCLP** designation and membership in good standing going forward, you will need to:

- Follow the CITT Certification Maintenance Program. CITT's Certification Maintenance Program requires all certified members report 50 CMU (continuing education) credits for every two year period. To learn more about CMUs and how to earn them, visit: www.citt.ca/members/cmus.html
- Pay the annual professional fee (member dues/annual renewal fee) as set by the Board of Directors. **Note:** After the first year, you will receive an annual renewal notice in October for your annual fee, which is due on December 1 each year.

We look forward to welcoming you back to the CITT community

We're so pleased that you've decided to reinstate your **CCLP®** designation. And we hope you'll agree that it's the perfect time to come back. The credibility and reputation of the designation from CITT is at an all-time high. Carrying industry's most respected designation has become an invaluable part of many people's professional identity and it really will distinguish you.

The new **CCLP** designation name launched in 2013 has met an important need and has strengthened its clarity within the sector. Over the past few years, **CCLP** has gained more profile and prestige. More employers are calling for the **CCLP** designation than ever before. More people are coming to CITT to earn their **CCLP** designation than ever before. And an unprecedented number of previous designation holders joined you in reinstating their **CCLP** designations.

The strength of the **CCLP** designation is a direct reflection of the outstanding quality and commitment of the people who hold it. We look forward to welcoming you back as a CITT-Certified Logistics Professional!

Sincerely,

Pina Melchionna, BA, PFP, LL.B, MBA, TEP, ICD.D
President & CEO, CITT